



*Nazareth Farm is a community of volunteers inspired by the Gospels and Catholic Social Teaching focused on prayer, community, simplicity and service. We are devoted to developing relationships and eliminating substandard housing through home repair in rural West Virginia.*

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## EXECUTIVE DIRECTOR APPLICATION

*Please email completed application with cover letter and resume to:  
[nazarethfarmedsearch@gmail.com](mailto:nazarethfarmedsearch@gmail.com) by June 15, 2024*

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### I. Personal Information

Name: \_\_\_\_\_

Name you prefer to be called: \_\_\_\_\_

Present address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Best way to reach you: \_\_\_ phone \_\_\_ email

Best time to reach you: \_\_\_\_\_

## **II. Application Questions**

*We wish to hear about your life experience. Your candid answers to the following questions will help both you and the community at Nazareth Farm examine your desire to serve with Nazareth Farm and to carry out the mission to work for justice and peace. Please type the answers to the following questions.*

### **1. What attracts you to do ministry with Nazareth Farm?**

### **2. Describe your qualifications for this position.**

**3. Describe your leadership and teaching style. In what areas of leadership do you excel and what are your areas for growth?**

**4. Comment on your ability to work with people of differing ages and a variety of cultures – and your experiences doing so.**

**5. Is there anything else you want us to know about you?**

### III. References

Three reference letters are needed.

Reference letters should be emailed to [nazarethfarmedsearch@gmail.com](mailto:nazarethfarmedsearch@gmail.com) by June 15, 2024 with the subject line:

“Your Name - Reference” (ie: Jane Doe - Reference)

References should know you well, be in a position to judge your general character, motivation, employment record, and be able to evaluate your qualifications for service with Nazareth Farm. Please ensure that one is sought from an employer/supervisor. None of the references may be a relative, spouse, partner, or significant other.

Please list below the three people whom you asked to complete your references:

#### Reference 1

Name	Relationship	Contact Information

#### Reference 2

Name	Relationship	Contact Information

#### Reference 3

Name	Relationship	Contact Information

### V. Criminal Record Search Release

Nazareth Farm's ministry calls us to service with young people of various ages. In order to provide the safest environment possible for children, we are required by law to conduct a diocesan criminal background check on all applicants.

Please complete the following:

I, \_\_\_\_\_, authorize Nazareth Farm, Inc. to run a diocesan and national criminal background check.  
(full name)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

## VI. Self Reflection Form

*Please evaluate yourself in each of the categories listed below and mark the box that you feel best describes how you typically behave. Be thoughtful; please do not give all "almost always" or "almost never". Thank you.*

	Almost Always	Usually	Occasionally	Rarely	Almost Never	N/A	Comments
<b>Get along well with others</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Have a healthy self-esteem</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Enjoy living with others</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Share feelings with others</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Maintain a neat and clean living space</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Talkative with strangers</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Know my limits</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Care for my needs</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Enjoy alone time</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Use time effectively</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Interact with people who are economically poor</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Interact with people who are elderly</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Interact with people who are politically different from me</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Interact with people who are theologically different from me</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Use positive leadership skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**List three adjectives that best describe you:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_