



Nazareth Farm is a community of volunteers inspired by the Gospels, focused on prayer, community, simplicity and service. We are devoted to developing relationships and eliminating sub-standard housing through home repair in rural West Virginia.

Dear Applicant,

Nazareth Farm has been working to improve the housing conditions of Doddridge, Ritchie, Harrison and Tyler County residents for the past 40 years. Thank you for your interest in our program. Nazareth Farm works on the following principles for qualified applicants:

1. Nazareth Farm expects recipients of services to pay for the cost of materials. Typically, no-interest material loans are arranged and paid back monthly.
2. There is no charge for labor used on the project since all workers are volunteers. The only exception is when specialized labor (i.e. plumber or electrician) is hired in rare instances. Such labor would only be hired with the approval of the applicant.
3. Nazareth Farm works solely with low-income individuals and families.
4. Nazareth Farm expects the approved applicant's family to help with construction and repair of the home if possible. We want to help people help themselves and we feel the best way to do this is by working together.
5. Nazareth Farm will provide a detailed material invoice at the completion of the project.

In order to complete a project, Nazareth Farm uses high school, college, and adult aged volunteers from Catholic churches and schools across the country. One of our trained staff members will lead the volunteers during the project.

Please complete the application and return it in the enclosed envelope. Please be as specific as possible when describing the work, you wish to have completed.

A representative of Nazareth Farm will evaluate your project in person before a final decision is made about your application. Every attempt will be made to complete this evaluation within two-three month of receiving your completed application.

Thank you,
The Nazareth Farm Staff

APPLICATION FOR HOME REPAIR

PERSONAL INFORMATION

Name of Applicant _____ Age ____ Veteran? _____

Date of birth _____ Marital status (circle one) Married Single Widow

Phone Number _____

Name of Spouse/Partner _____ Age ____ Veteran? _____

Phone Number _____
(If different than above)

Email Address _____

Mailing Address Street/PO _____

City _____ State ____ Zip _____

Physical Address Street _____
(If different than above)

City _____ State ____ Zip _____

Directions to address from Route 50 (please use road names when possible)

Color of Home _____

Others living with you

Name	Age	Sex	Relationship to Applicant
1.			
2.			
3.			
4.			

List all animals (and species) that live with you:

PRESENT HOUSING SITUATION

Do you own your residence? Yes No
Do you own the land your residence is on? Yes No
What is the approximate age of your residence? _____

Insurance

Do you have insurance on your home? Yes No
If so, what kind and with which company? _____

- **Type of residence:** *Please check all that apply*

House 1 story On Piers (including cinder blocks)
 House 2 story On ground
 Trailer Other _____

- **Rooms in residence:** *Please check all that apply*

Kitchen Living room Number of Bathrooms
 Garage Dining room Number of Bedrooms
 Basement Crawl space (under) Attic

- **Heating system:**

Forced air furnace
 Wood stove
 Kitchen stove
 Gas stove
 Other _____

- **Fuel:**

Wood
 Natural gas
 Propane
 Electric
 Other _____

- **Insulation:**

Exterior walls Ceiling Floor

- **Water:**

Do you have running water? Yes No
Do you have a water heater? Yes No

- **Water Source:**

City facilities Well bucket
 Well pump Spring

- **Sewage disposal system:**

City sewer Cess pool
 Septic system Other _____
Do you have an outhouse? Yes No

- **Electric:**

Do you have electricity? Yes No -- Circle the one: Fuses Breakers
 Utility company Name _____
 Extension cord -- From what source? _____

• **Roof:**

Tin Rolled
 Shingles Other _____

• **Siding:** *Check all that apply*

Masonry Vinyl Clap board
 Shingle Aluminum Insulation board
 Board and batten Asbestos Other _____

FINANCIAL INFORMATION

Applicant:

Place of employment: _____

Length of employment: _____ Monthly pay: _____

Spouse/Partner:

Place of employment: _____

Length of employment: _____ Monthly pay: _____

Other sources of income: (include other adults' income, AFDC, food stamps, Social Security, SSI, Disability, Child support, odd jobs, etc.)

Name: Who receives the income?	Type: What kind of income? Or employer name and length of employment	Monthly amount
1.		
2.		
3.		
4.		
5.		

Debt: (To whom does your family owe money?)

Person/Company money is owed to	What for?	Total debt amount	Balance amount	Monthly payment
1.				
2.				
3.				

REFERENCES

List at least TWO people, not related to you, that know you very well.

Name of reference	City of Residence	Phone number	Relationship to applicant
1.			
2.			
3.			

WORK REQUEST

How did you learn about Nazareth Farm?

List description of work requested.

What amount are you able to pay each month for the cost of supplies used in doing the requested work? _____

List people who will help Nazareth Farm do the work you are requesting. Also list amount of time they can give.

NAME	AMOUNT OF TIME
1.	
2.	
3.	

AUTHORIZATION AND RELEASE

I, _____, understand that Nazareth Farm will evaluate my need for the project I have requested. I give my permission to contact references and check my credit.

Applicant's signature: _____ **Date:** _____