

Dear Group Leader,

We are looking forward to your coming home to Nazareth Farm. As we work to serve with the people of the area by building relationships and repairing homes, we live and grow as a Catholic Christian community guided by our four cornerstones of community, simplicity, prayer, and service. We also strive to promote social justice by empowering the community and the volunteers who join us from around the United States.

Volunteers at the Farm can expect to live a week of simplicity, free from the distractions of television, radios, and unnecessary luxuries. During this week, they also have the opportunity to learn new skills, meet new people, and grow in faith through prayer and reflection of their experiences. We hope that volunteers will leave Nazareth Farm with a greater understanding of the Appalachian people, a foundation of faith, and a desire to continue serving others within their home communities.

Here are a few important notes to keep in mind:

1. **Our participation fee** is **\$275.00** per person and for West Virginia volunteer groups it is **\$250.00** per person. The full payment is required at least three months prior to arrival. A \$50 per person deposit is due when you turn in your registration form.
2. **You may bring eight (8) volunteers in your group, including staff advisers.** Everyone will be asked to participate fully in the week's activities. In addition, we rely on the automobiles that volunteers arrive in to transport groups to worksites. Though every volunteer will not be required to be a driver, each group should have 1-2 volunteers prepared and willing to drive. We greatly appreciate your assistance with this and ask that you please keep the expense of vehicles in mind as you plan the total cost of your trip. It is a good idea to start the search for vehicles as soon as possible.
3. **Our cancellation policy is as follows:** If groups show up with fewer volunteers than reserved and deposited for, the amount will not be refunded unless the group called ahead and Nazareth Farm was able to replace the spots. If an entire group must cancel, and Nazareth Farm cannot fill the spot, your payment will NOT be refunded. If Nazareth Farm can fill the spot, you will be refunded for every person we replace. The deposit of \$50 per person is non-refundable unless your group is not selected in the lottery system.
4. **Registration process and deadline:** The postmark deadline for priority registration is **April 15**. All applications postmarked on or before April 15 will be treated as having been received on time. All applications postmarked after April 15 will be treated as having been received late. Every attempt will be made to accommodate the desired weeks for those applications postmarked by April 15. When more applications have been received than there are slots available, slots will be assigned through a lottery system. Any group not selected by the lottery system will be put on a waiting list and will be contacted if any spots open up. Any applications postmarked after April 15 will be put on the 'late' waiting list and will be offered slots, if any are available. Colleges will be notified by letter or e-mail when the calendar is complete.
5. **Volunteer arrival and departure times:** All participant groups are expected to arrive on the Sunday night of their week between 7:00pm and 8:00pm. We expect all groups to stay at the farm until the following Saturday when all groups will leave together after our closing activities. Volunteer groups will be able to leave the farm by 10:30am at the latest on that Saturday.

Again, thank you for your interest in bringing a group to Nazareth Farm. If you have any questions, please call or email us at 304-782-2742 or nazarethfarm@gmail.com. May God continue to enkindle within you a passion for justice and peace.